



NATIONAL SECURITY AGENCY
CENTRAL SECURITY SERVICE
FORT GEORGE G. MEADE, MARYLAND 20755-6000

FOIA Case: 74972
27 September 2013

Ms. Heather Akers-Healy
c/o Muckrock News, DEPT MR 6800
P.O. Box 55819
Boston, MA 02205-5819

Dear Ms. Akers-Healy:

This is an initial response to your Freedom of Information Act (FOIA) request submitted via the Internet on 20 September 2013, which was received by this office on 20 September 2013, for "Copies of contracts with ManTech and related services over the past 5 years. If retrieving the contracts themselves is too burdensome, please provide a list of contracts." Your request has been assigned Case Number 74972. This letter indicates that we have begun to process your request. There is certain information relating to this processing about which the FOIA and applicable Department of Defense (DoD) and NSA/CSS regulations require we inform you.

For purposes of this request and based on the information you provided in your letter, you are considered an "all other" requester. You must pay for search time in excess of 2 hours and duplication in excess of 100 pages. We have not addressed your request for a fee waiver at this time due to the broadness of this request, as discussed below.

Two requirements must be met in order for a FOIA request to be proper: (1) the request must "reasonably" describe the records sought; and (2) it must be made in accordance with published rules stating the time, place, fees (if any), and procedures to be followed. Your request does not satisfy the first requirement because agency employees familiar with the subject matter of this request cannot locate responsive records without an unreasonable amount of effort. The rationale for this rule is that FOIA was not intended to reduce Government agencies to full-time investigators on behalf of requesters.

This letter advises you that the topic of your request is overly broad, unreasonably burdensome, and not specific enough to allow a reasonable search. Furthermore, please note that DoD Regulation 5400.7-R states that

the requester must provide a description of the desired record so that the Government is able to locate the record with a reasonable amount of effort.

We request that you narrow or redefine ManTech to a specific contract, i.e., number, or a specific ManTech facility location, which will then allow a focused search. We will hold your request in abeyance pending further instructions from you redefining your request. If we do not hear from you within 30 days from the date of this letter, we will assume that you are no longer interested in pursuing this request, and we will administratively close your case with no further processing.

Correspondence related to your request should include the case number assigned to your request, which is included in the first paragraph of this letter. Your letter should be addressed to National Security Agency, FOIA Office (DJ4), 9800 Savage Road STE 6248, Ft. George G. Meade, MD 20755-6248 or may be sent by facsimile to 443-479-3612. If sent by fax, it should be marked for the attention of the FOIA office. The telephone number of the FOIA office is 301-688-6527.

Sincerely,

A handwritten signature in cursive script, appearing to read "Pamela N. Phillips".

PAMELA N. PHILLIPS

Chief

FOIA/PA Office